

Minutes of the 27th Hyperbaric Technicians and Nurses (HTNA) Annual General Meeting

Held on Thursday, 17th of August, 2019

Chaired by Mark Orkney (President),

Minuted by Emma Latham

1. **Opening welcome to everyone and thanks given to Sydney for all hard work with the organisation of this year's conference— Mark Orkney**
2. **Members present:** Justin Callard, Mark Orkney, Emma Latham, Katie Rushmere, Dave King, Kris Hollmann, Helen Mullins, Rachel Byrne, Liz Williams, Christian Lismann, Annikki Hill, Megan Perry, Bebe Brown, Corry Van den Broek, Troy Pudney.
3. **Apologies:** Peter Atkinson, Basil Murphy, Rod Schmidt, Warren Harper, Sid Beneficius, Deidre Clarke, Carol Baines
4. **Proxy Votes – David King for Peter Atkinson**

ITEM NUMBER	DETAILS	DOCUMENTS TENDERED	COMMENTS
5	CONFIRMATION AND ACCEPTANCE OF 2018 MINUTES	2018 AGM Minutes	Accepted by Dave King Seconded by Justin Callard
6	President's Report		No issues/response via email Accepted by Dave King Seconded by Liz Williams
7	HTNA Scholarship: 2019		No Applications received
8	Secretary's Report: Tabled		No issues/response via email Accepted Dave King Seconded by Justin Callard
9	Treasurer's Report: Tabled		No issues/response via email Accepted by Mark Orkney Seconded by Dave King
10	AS 4774.2 Representative's Report: Tabled		No issues/response via email Accepted by Russ Cronin Seconded by Liz Williams
11	NFPA Representative's Report: Tabled		No issues/response via email Combined with the above
12	Training Committee's Report: a) Nursing Training Committee: Tabled b) Technical Training Committee: Tabled		No issues/response via email Other Items: 1. Dave King will resend the training committee report without additional comments out to all members. 2. Sally Tyler suggests that all units need to resend their nursing courses by January, 2020 after checking it out with the checklist created by the Nursing Training Committee, this is for HTNA endorsement and in-line with the new standards. 3. Dave King has been working with Matt Ruthof on the website with regards to Membership levels and definitions of relevant training, when a person wants to be a full member, there are endorsed training and appropriate workplace boxes to tick. 4. Dave King also wants people to promote Associate Plus, this allows associate members all access and discounts with the exception of full voting rights. Accepted by Ross Gallop Seconded by Paul Smith

13	Business arising from the 2016 AGM: A) Constitution Review Committee (CRC) B) Offgassing C) Membership Numbers		a) There is a Constitutional Change form available that people can complete on the website if they want to suggest change to the constitution. b) Steve Goble has asked to keep submissions prompt so he doesn't have to chase State Reps for submission entries. Membership numbers are quite stable.
14	Constitutional Changes		Nil
15	Executive Committee nominations:		New Executive positions as of this AGM. Standing down are: Mark Orkney (President); Justin Callard to remain as (Treasurer) and Mark Orkney will be the new (Secretary). <ul style="list-style-type: none"> • New President: Dave King, • New Treasurer: Justin Callard, • New Secretary: Mark Orkney, • Editor: Steve Goble, • Immediate Past President: Mark Orkney No other nominations were tendered
16	State Rep Nominations		<ul style="list-style-type: none"> • Townsville: Richard Turk • Brisbane: Peter Atkinson • Sydney: Katie Rushmere • Melbourne: Natalie McGregor • Hobart: Corry Vandenbroek • Adelaide: Troy Pudney • Fiona Stanley: Liz Williams • Darwin: Claire Robinson • NZ (North Island): Basil Murphy • NZ (South Island): Warren Harper • International Representative – vacant
17	2020 ASM Venue Announcement:		Brisbane!! Combined coordination between Wesley & RBWH Teams
18	2021 ASM		TBA
19	New Business: a) Database update. b) Offgassing		a) Dave King has sought legal advice about the approved items database and intellectual property – process to continue. b) Dave King acknowledges Steve Goble's work with Offgassing and asks we all support him and we should provide Steve with relevant info <ul style="list-style-type: none"> • Justin suggests 6 monthly journals instead. Discussion opened to the association. • All members were in favour of this change • September/October and March/April will be when Offgassing is due. • Troy Pudney proposed that people can submit items for Offgassing via the website allowing Steve to pull data from there and edit into Offgassing. Each state could have a blog page to update.
20	Meeting Closed		