

26th Hyperbaric Technicians and Nurses (HTNA)

Annual General Meeting

MINUTES – Thursday, 16th of August, 2018

Chaired by Mark Orkney (President),

Minuted by Megan Perry

1. Opening welcome to everyone and thanks given to Adelaide for all hard work with the organisation of this year's conference– Mark Orkney

2. Members present: Stewart Bumford, Corry Vandebroek, Mark Roomberg, Richard Turk, Derelle Young, Derelle Young, Alison Evans, Helen Mullins, Liz Williams, Emma Latham, Mark Orkney, Justin Callard, Megan Perry

3. Apologies: David King, Atkenson

4. Proxy Vote

5. CONFIRMATION OF 2017 MINUTES: Accepted by Corry Vandebroek and Seconded by Justin Callard

Ref No.	Details	Comments
6	President's Report	Tabled (Appendix)
		No issues/response via email Accepted by Corry Vandebroek and Seconded by Liz Williams
7	HTNA Scholarship: 2017 scholars announced	
		Not always nominated every year. Communication issues. Needs reinvigoration.
8	Secretary's Report: Tabled	
		No issues/response via email Accepted Emma latham and Seconded by Justin Callard
9	Treasurer's Report: Tabled	
		No issues/response via email Accepted by Megan Perry Seconded by Liz Williams
10	AS 4774.2 Representative's Report: Tabled	
		No issues/response via email
11	NFPA Representative's Report: Tabled	
		NFTA report included and available for discussion by the Technicians
12	Training Committee's Report: a) Nursing Training Committee: Tabled	
		Training committee: Derelle to continue and has taken the lead as Sally has left hyperbaric work. Alison Evans has nominated for training committee and seconded. A lack of communication and handover with training committee has meant new members of the committee are not up to date.

			<p>More members joining the training committee would also be appreciated.</p> <p>To have your course accredited units need to put their course on two USB sticks and send it to the two committee members for indorsement to ensure it complies with the training code and standards.</p> <p>Some units don't want to participate in a standardized course as it is too condensed. Investigate adding training course into the code of practice.</p> <p>No new issues</p>
	<p>b) Technical Training Committee: Tabled</p>		
13	<p>Business arising from the 2017 AGM:</p> <p>A) Constitution Review Committee</p> <p>B) Offgassing</p> <p>C) Membership Numbers</p>		<p>Don't need lawyers as there is a government template which can be used. The form can be put on the website when finished for members to comment on changes before finalising by constitutional committee.</p> <p>No new business</p> <p>Need to encourage new members.</p>
14	<p>Constitutional Changes</p>		<p>.Ongoing</p>
15	<p>Executive Committee nominations:</p>	<p>Executive Positions</p>	<ul style="list-style-type: none"> • President: Mark Orkney • Treasurer: Justin Callard • Secretary: Megan Perry • Editor: Steve Goble • Immediate Past President: Dave King
		<p>State/Unit Representative</p>	<ul style="list-style-type: none"> • Townsville: Richard Turk • Brisbane: Peter Atkinson • Sydney: Emma Latham • Melbourne: Nat McGregor • Hobart: Stuart Bumford • Adelaide: Troy Pudney • Fremantle: Liz Williams • Darwin: Claire Robinson

			<ul style="list-style-type: none"> • NZ (North Island) Basil Murphy • NZ (Mainland) Warren Harper International Representative
16	2019 ASM Venue Announcement:		Sydney
17	2020 ASM		TBA
18	New Business: Webinars Conference date Fundraising ideas Sponsors		<p>.</p> <p>Webinars have been difficult to organize due to work loads and the time differences across New Zealand and Australia. Thanks to all those everyone's efforts so far. Will try quarterly webinars instead of monthly for state rep catchups</p> <p>Allowing the date of the conference to be changed as per host unit to allow more flexibility, within limits of not clashing with other scientific meetings and not within school holidays</p> <p>Discussed with Neil about coordinating the conference with ANZHMG and the dates for next year's conference.</p> <p>Potential fundraising ideas including raffles.</p> <p>Any members who have any ideas of potential sponsors for HTNA please pass on the details to Mark Orkney (president) who can contact them.</p> <p>There is a potential for sponsors to supply advertising products to be given to delegates at the conference.</p> <p>Funds raised from sponsors is for the HTNA running costs and money in excess of this goes towards conference costs.</p>
19	Standards Australia	4774.2	Still under development. Objection raised by Corry and seconded by Mark. The new

			rewrite doesn't match the current guidelines as to the qualifications required to operate a chamber. The new guidelines say that having only basic life support (BLS) as a qualification is all that is required. This need to be addressed and changed before the standards are approved.
Meeting Closed			